

Job Description



Position Title	Research Cadet	Level	A
Reports to (role)	Aboriginal Senior Project Officer	Career Stream	Research
Team	Wesfarmers Centre of Vaccines & Infectious Diseases		
Location	The Kids Research Institute Australia, Perth Children's Hospital, 15 Hospital Ave, Nedlands		

PURPOSE OF POSITION

The Wesfarmers Centre of Vaccines & Infectious Diseases (Wesfarmers Centre) Aboriginal Cadet position is designed to provide practical work experience and professional development opportunities for Aboriginal and Torres Strait Islander students.

This role supports the cadet in gaining professional skills, research knowledge and networks while contributing to meaningful projects within the Wesfarmers Centre. The position exists to foster career pathways into medical research careers, promote cultural diversity, and enhance representation of Aboriginal and Torres Strait Islander peoples in the workforce.

Through a series of structured rotations in various teams across the Wesfarmers Centre, the Cadet will engage in structured learning, mentorship, and hands-on tasks to develop their knowledge, skills and capabilities.

KEY RESPONSIBILITIES

Key Responsibilities	Tasks required to achieve Key Responsibilities	Measures
Workplace Learning & Professional Development	• Access and participate in training and professional development opportunities provided. • Apply relevant training and professional development opportunities in work tasks and responsibilities. • Participate in performance development and mentoring sessions on a regular basis.	• Completion of and participation in training and professional development activities. • Evidence of applied learning through work tasks and responsibilities. • Regular attendance and engagement in mentorship sessions. • Positive feedback from supervisors and mentors regarding progress.

Project Administration	• Provide administrative support to the work team. • Participate and assist in the development of projects and activities as directed. • Contribute to and assist in the preparation of resources, reports and presentations. • Assist in maintaining team filing systems. • Perform other duties as directed.	• Administrative tasks are completed accurately and within deadlines. • Contributions to projects, reports, and presentations meet quality standards and are on time. • Team filing systems are maintained.
Community Engagement & Inclusion	• Attend both the Wesfarmers Centre and The Kids Aboriginal staff group meetings. • Attend Aboriginal community events with team, as timetable permits.	• Active participation in WCVID yarns and Aboriginal Staff Network meetings.
Development & Team Membership	• Engage as a team member in the workplace including team meetings, events and activities, participating as required. • Provide feedback to manager/Kulunga on experience as a Cadet.	• Tasks and activities are completed efficiently and in alignment with workplace expectations. • Positive contributions to team meetings and organisational initiatives. • Acknowledged as working collaboratively and effectively.
Workplace Safety	• Take reasonable care for your own safety and health and avoid harming the safety and health of others through any act or omission at work. • Identify and assess workplace hazards and apply hazard controls. • Report every workplace injury, illness or near miss, no matter how insignificant they seem. • Abide by Institute policies and procedures.	• Responsibilities are embedded in work practices. • Hazards are effectively managed or reported. • Accidents and incidents are reported in a timely manner. • All applicable safety policies and procedures are sought, understood and implemented.

ESSENTIAL CRITERIA

Pursuant of Section 50(d) of the Equal Employment Opportunities Act 1984, the occupant of this position must be of Australian Aboriginal and Torres Strait Islander descent.

Qualifications:	Current Undergraduate or Postgraduate Coursework student studying health, science or related field at The University of Western Australia.
Essential Skills, Knowledge & Experience:	• Willingness to commit to a 1-year cadetship program. • Ability to work 1 full day (7.5 hours) a week. • Enrolled as a 'full-time' student at The University of Western Australia. • Good written and verbal communication skills.

	• Proven time management abilities. • Desire to listen, learn and apply new knowledge. • Computer skills. • Ability to be an effective team member.
Desirable Skills, Knowledge & Experience:	• Knowledge and understanding of Aboriginal culture and issues of health inequity. • Interest in science, health and/or infectious diseases.

DIRECT REPORTS	N/A
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Approved by:	<i>Aboriginal Senior Project Officer</i>
Date approved:	29.07.25
Reviewed by P&C:	29.07.25

2025 Research Cadetship Program

Information Flyer and Frequently Asked Questions.

Who is this cadetship for?

This cadetship is designed for Aboriginal and/or Torres Strait Islander Undergraduate or Postgraduate Coursework university students studying at the University of Western Australia who are interested in gaining skills, experience, and confidence in a real-world research environment. Cadets will experience a range of different team environments over the 12 months, which will consist of 4 rotations across various teams within the Wesfarmers Centre of Vaccines and Infectious Diseases (WCVID) at The Kids Research Institute Australia.

Whether you're studying health, science, community development, or another field, this program offers a supportive and culturally safe space to explore what a career in research could look like for you.

Wesfarmers Centre of Vaccines and Infectious Diseases (WCVID)

The WCVID is a leading research centre focused on improving the health and wellbeing of children and families through world-class infectious disease research. The WCVID is one of the largest research centres within The Kids Research Institute Australia, and as a cadet, you'll be welcomed into a team that values Indigenous knowledge, lived experience, and community impact.

What does the structure of the program look like?

Throughout the early stages of the Cadetship, we will work with you to identify your strengths and areas of interest. The structure of the Cadetship Program is as follows:

Rotation 1 – 'Getting to know the organisation' (3 months)

- Introduction to the work of the Wesfarmers Centre of Vaccines & Infectious Diseases.
- Meet key Aboriginal and Torres Strait Islander staff within the Centre and across The Kids Research Institute Australia.
- Undertake various forms of training and skill development activities to ensure you have the tools, skills, and knowledge to succeed throughout the year

Rotations 2, 3 & 4 – 'Working in a world-class research team' (9 months – 3 months each rotation)

- Gain hands-on experience in a world-class research team.
- Learn what research really is and how it can make a difference in communities.
- Continue developing your research, professional, and networking skills.

- Explore your interests to help guide your career decisions after graduation.

Upon successful completion of the program, we will conduct an exit interview to help determine your future goals and aspirations..

Is this a paid cadetship?

Yes, absolutely! You will be paid for your one day of work per week. Cadets will be offered fixed term employment and will earn an annual salary, equivalent to gross wages of **\$566.25 per fortnight** (before tax). You will also be paid superannuation at the SG legislation amount, currently 12%. In addition, cadets will receive a **\$10,000 scholarship** to support their studies and participation in the program. More information on the scholarship below.

Will earning this money impact my ABSTUDY?

We've designed the program to minimise any impact on your ABSTUDY payments. Cadets will earn **\$566.25 per fortnight**, which is **\$38.25 over** the [\\$528 maximum allowance](#) for students receiving ABSTUDY. This means your ABSTUDY payment will reduce by approximately **\$19.15 per fortnight**.

If you receive ABSTUDY or are on the Residential Costs Option, [please let us know](#). We'll work with you to ensure you are not negatively impacted by undertaking this Cadetship.

How will the scholarship payment work?

We understand the barriers students face when undertaking internships and cadetship. This is why we have designed the payment structure to consist of 4x instalments throughout the 12-month period.

The \$10,000 scholarship will be paid in four instalments, aligned with the start of each rotation.

Will I need my own laptop?

No, you won't need to bring your own laptop. We will provide you with a laptop to use for the duration of your cadetship.

Any other questions? [Contact us](mailto:shaun.wright@thekids.org.au) today at shaun.wright@thekids.org.au!